



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

"A State University established by the Govt. of NCT of Delhi"
(Establishment Branch – Teaching)



F.No.: 1 (1) (4)/2025/Estt./P-I/

2916

Dated : 30/06/2025

CIRCULAR

Subject : Leave Status of Faculty as on 01.07.2025 for granting annual increment.

All Deans, USS & Director, CEPS Guru Gobind Singh Indraprastha University are requested to provide leave details in respect of regular faculty to the undersigned on or before 04.07.2025 (Friday) in the prescribed format for processing and granting of Annual Increment to the faculty on 01.07.2025, i.e., first working day of the July, 2025.

It may be treated as **MOST URGENT.**

R. C. Kesarwani
30.06.2025

(R. C. Kesarwani)

Deputy Registrar (Estt.-T)

Encl : As above

F.No.: 1 (1) (4)/2025/Estt./P-I/

Dated : 30/06/2025

Copy forwarded to the following for information and necessary action:-

1. All Deans/ Director, CEPS, GGSIP University.
2. Assistant Registrar, Office of the Registrar, GGSIP University.
3. Incharge, Server Room with the request to upload the circular on the University website.
4. Guard File

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Hirdesh Gorh

(Hirdesh Gorh)

Assistant Registrar (Estt.-T)

Annexure – I



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

"A State University established by the Govt. of NCT of Delhi"

Sec. 16-C, Dwarka, New Delhi



Subject : Leave Status of regular Faculty for granting annual increment.

Name of School / Centre : _____

S.No.	Name of Faculty	Designation	Details of Leave on 01.07.2025, if any
1.			
2.			
3.			
4.			

Date:

(Signature of Dean/ Director)

Name:

Designation :

Deputy Registrar (Estt.-T)